

Middle St. Croix Watershed Management Organization
Washington Conservation District
October 10, 2013

Present: Brian Zeller, Lakeland; Nancy Anderson, St. Mary's Point; Cindie Reiter, Lake St. Croix Beach; John Fellego, Baytown Township; Susan St. Ores, Bayport; Mike Polehna, Stillwater; Dan Kylo, West Lakeland Township; Dave Zanmiller, Lakeland Shores; and Mike Isensee, Administrator

Call to Order – Regular Board Meeting

The meeting was called to order at 7:00 p.m.

Approval of Minutes

A motion to approve the September 12, 2013 minutes was made by Mr. Kylo, seconded by Ms. Anderson. The motion was carried.

Treasurer's Report

The treasurer's report was presented. The remaining checking account balance is \$205,221.68. The ending balance in the RBC savings account is \$84,036.28. The ending 4M balance is \$31,983.68. Bills to be approved this month are: \$1,375.00 to Washington Conservation District for Educator services; \$3,237.25 to Washington Conservation District for Water Monitoring services; \$500.00 to St. Croix Valley Landscaping for a BMP project; and \$45.00 to Shari Larkin for secretarial services. There were also three invoices to be approved for review fees.

Ms. Anderson, seconded by Ms. St. Ores, moved to approve the treasurer's report, send the three invoices and pay the bills presented. The motion carried.

Public Comments

None.

MSCWMO Account Rates Recommendation

At the recommendation of the Board, Administrator Isensee provided the rate quotes that were received from our two existing institutions, First State Bank and Trust, and 4M Fund to Mr. Zeller and Mr. Kylo. In short-term CDs, we could increase our APR to 2% to 2.5%, depending on the length of the CD. Mr. Kylo recommended a maximum of a 15-month term. The Board likes the idea of two to three CDs at one institution, that are staggered in length, but no longer than 15 months.

Sliding Scale Review Fee Proposal

The current process involves charging one flat fee for everybody. One other option would be to charge a gradient for the fees based on the project size. The third option would be to do a surety, which would be more time intensive. Administrator Isensee clarified some items on the new proposed sliding scale structure for review fees that was discussed at previous meetings, and presented two examples. In November and December, we will be discussing a simpler process for 2014.

Water Quality Monitoring Summary and Discussion

The water monitoring reports for McKusick and Lily Lakes, and Bick Pond, were included in the Board packet. They will be discussed at the November meeting.

Cost Share Ranking Criteria Review

An example plan and cost estimate was included in the Board packet. The scoring system was discussed.

Plan Reviews/Submittals

None this month

Administrators Report

A written report was provided.

Other Agenda Items

None

Adjourn

Ms. Anderson moved to adjourn the meeting, seconded by Ms. Reiter. Motion carried.