

Middle St. Croix Watershed Management Organization  
Washington Conservation District  
July 11, 2013

Present: Brian Zeller, Lakeland; Nancy Anderson, St. Mary's Point; Cindie Reiter, Lake St. Croix Beach; Susan St. Ores, Bayport; Mike Polehna, Stillwater; John Fellegly, Baytown Township; Dan Kylo, West Lakeland Township; Randy Nelson, Afton; Chuck Dougherty, Oak Park Heights; Jay Riggs, Interim Administrator; and Mike Isensee, Incoming Administrator

**Call to Order – Regular Board Meeting**

The meeting was called to order at 7:00 p.m.

**Approval of Minutes**

There is one change to the June minutes. Dave Schultz was also in attendance. A motion to approve the revised June 13, 2013 minutes was made by Mr. Kylo, seconded by Mr. Polehna. The motion was carried.

**Treasurer's Report**

The treasurer's report was presented. The remaining checking account balance is \$187,246.53. The ending balance in the RBC savings account is \$84,034.83. The ending 4M balance is \$31,982.46. Bills to be approved this month are: \$1,375.00 to Washington Conservation District for 2<sup>nd</sup> quarter educator billing; and the following for cost-share projects: Frank and Paula Nauss in the amount of \$500.00, \$2,500.00 to Ben Toskey, \$2,194.23 to the City of Bayport, \$742.16 to Peg Zemke, and \$500.00 to Washington Conservation District.

Ms. St. Ores, seconded by Ms. Reiter, moved to approve the treasurer's report and pay the bills presented. The motion carried.

It was a request of the Board that we look into why we have two different savings accounts. Administrator Isensee will look into it.

**Public Comments**

None.

**MSCWMO Administrator – Mike Isensee Introduction**

Mike Isensee, the new MSCWMO Administrator, was introduced to the Board. His first day is July 17<sup>th</sup>.

**MSCWMO Plan Update**

The plan update will resume now that Administrator Isensee has been hired.

**SCRA Green Streets Final Report**

The final report was included in the packet. The deadline was June 30<sup>th</sup>. The final project was the Bayport City Hall project, which has been installed. A sign will be installed at that project.

### **2014 Budget Meeting with County**

The first meeting on the 2014 budget was earlier today. The budget presentation to the County Board will be in early October. It has been requested that we use the same wording as the County with regards to what Administration entails, etc.

### **Change of Authorized Check Signers**

With Amy's departure, the list of authorized check signers will need to be changed. Administrator Isensee will be added to the list. A motion was made by Mr. Zeller, seconded by Ms. Reiter, to add Administrator Isensee to the list of authorized signers. Motion carried.

### **Lily/McKusick Open House and Ice Cream Social**

There was an open house last night for the Lily/McKusick Phase II Clean Water Legacy Grants. Two cost-share agreements have already been signed. The grant deadline is December, 2014. The City of Stillwater is working with the school district on projects to improve Brick Pond. The Board is supportive of moving forward with that.

### **Cost-Share Program**

Nauss Final Payment Request – Final payment of \$500.00 is requested for the completed pervious driveway at the property.

Zemke Final Payment Request – Final payment of \$742.16 is requested for the completed raingarden at the property.

Toskey Final Payment Request – Final payment of \$2,500.00 is requested for the completed raingarden at the property.

Hubbard Final Payment Request – Final payment of \$500.00 is requested for the completed sediment basin. Due to the additional costs incurred by the WCD, if MSCWMO would be agreeable to put another \$500.00 in towards this project, it would be greatly appreciated. A motion to approve another \$500.00 payment was made by Mr. Zeller, seconded by Ms. Anderson. Motion carried.

Bayport City Hall Final Payment Request – Final payment of \$2,194.23 is requested for the completed vegetated swale.

A motion to approve the first three payment requests, and the last payment request, was made by Ms. Anderson. Seconded by Mr. Polehna. Motion carried.

### **Plan Reviews/Submittals**

None this month

### **Administrators Report**

A verbal report was provided.

### **Other Agenda Items**

Information Items

Miller Farms PII Erosion Control Issues – No erosion control measures have been installed. The contractor has been made aware of the situation that corrective measures must be taken.

Trinity Lutheran Church Pervious Pavement Repairs – There have been some issues with the pervious pavement. Discussions regarding repairs are ongoing.

**Adjourn**

Mr. Polehna moved to adjourn the meeting at 8:00 PM, seconded by Mr. Fellegly. Motion carried.