

Middle St. Croix Watershed Management Organization
Washington Conservation District
September 12, 2013

Present: Randy Nelson, Afton; Cindie Reiter, Lake St. Croix Beach; Chuck Dougherty, Oak Park Heights; John Fellegly, Baytown Township; Susan St. Ores, Bayport; Mike Polehna, Stillwater; Dan Kylo, West Lakeland Township; Dave Zanmiller, Lakeland Shores; and Mike Isensee, Administrator

Call to Order – Regular Board Meeting

The meeting was called to order at 7:00 p.m.

Approval of Minutes

A motion to approve the August 8, 2013 minutes was made by Mr. Dougherty, seconded by Mr. Zanmiller. The motion was carried.

Treasurer's Report

The treasurer's report was presented. The remaining checking account balance is \$237,202.60. The ending balance in the RBC savings account is \$84,036.28. The ending 4M balance is \$31,983.38. Bills to be approved this month are: \$170.00 to Carmen Simonet Design for website training for Administrator Isensee; \$911.75 to Fairview Cemetary Association for a cost-share project; \$22,418.07 to Washington Conservation District for Technical Services billing (for three months); \$3,283.50 to Washington Conservation District for Administrative billing for August; \$5,079.25 to Washington Conservation District for Administrative billing for July; and \$127.50 to Shari Larkin for secretarial services.

Ms. Reiter, seconded by Mr. Fellegly, moved to approve the treasurer's report and pay the bills presented. The motion carried.

Public Comments

None.

2014 Watershed Management Plan Update

Administrator Isensee will provide sections to the Board as they are completed. The draft Education and Outreach portion of the Plan was included in the packet. An overview of the MIDS program was given. There will be a free workshop on September 18th to provide further information on the MIDS program. Following the workshop, Administrator Isensee would like to meet with key people from the cities/townships to discuss their current priorities, plans and needs.

2014 Annual Budget Review and Approval

The water monitoring costs are going down 4.698% in 2014. Administrator Isensee proposed adding those dollars to the Development Plan Reviews portion of the budget. The overall total budget will remain the same. Mr. Polenha made a motion to approve the budget as presented. Ms. Reiter seconded the motion. Motion carried.

MSCWMO Account Rates Summary and Review

We currently have approximately \$84,000 in the RBC money market account, which earns an average monthly yield of 0.01%. The 4M account has approximately \$31,900, which yields 0.02%. Current CD rates for 3-12 months range from 0.10% to 0.50%. He will discuss with Mr. Zeller and Mr. Kylo prior to moving funds, and present the decision at a future meeting.

Sliding Scale Review Fee Proposal

There is currently a \$250 flat fee for reviews. Administrator Isensee was asked to look at surrounding Watershed Districts to see what they charge. A chart of those charges was included, which included a proposed fee structure MSCWMO. Board members would like to see a line item added for single family home. Additional comments received by Administrator Isensee will be incorporated prior to next months meeting.

BWSR Clean Water Fund FY2014

Administrator Isensee is proposing that two applications be submitted this year. One for Lily Lake Phase Three, and the other is for local communities to integrate MIDS standards into local ordinances. Ms. Reiter made a motion to approve submittal of those two applications. Mr. Kylo seconded the motion. Motion carried.

Cost Share Projects

New Project Application – St. Peters United Church of Christ – This is a Clean Water Fund - Green Churches project through Washington Conservation District for the installation of two raingardens. Raingarden #1 will provide a 0.08 lbs of phosphorus reduction per year. Raingarden #2 will provide a 0.07 lbs per year. The total ranking score for the project is a 61. Mr. Polehna made a motion to approve the cost share application. Ms. Reiter seconded the motion. Motion carried.

Reimbursement Request – Fairview Cemetary – This 3,000sf raingarden was installed last year. With the wet spring, the plants sat under water and most needed replacement. A final cost-share payment of \$911.75 is requested. Ms. Reiter made a motion to approve the payment of \$911.75. Mr. Fellegly seconded the motion. Motion carried.

Plan Reviews/Submittals

None this month

Administrators Report

A written report was provided.

Other Agenda Items

None

Adjourn

Mr. Fellegly moved to adjourn the meeting, seconded by Mr. Polehna. Motion carried.