

Middle St. Croix Watershed Management Organization
Washington Conservation District
March 13, 2014

Present: Dan Kylo, West Lakeland Township; Randy Nelson, Afton; Mike Polehna, Stillwater; Brian Zellar, Lakeland; John Fellegly Baytown Township; Nancy Anderson St. Mary's Point; Mike Isensee, Administrator;

Call to Order – Regular Board Meeting

The meeting was called to order at 7:00 p.m.

Approval of Minutes

January minutes will be sent with March board packs.

Treasurer's Report

The treasurer's report was presented. The remaining checking account balance is \$135,692.40. First State Bank CDs \$31,984.29. The ending balance in the RBC savings account is \$111,619.53. Bills to be approved this month are: \$62,300.00 DiaSorin, \$26,700.00 True North Investments, \$2,256.00 Washington Conservation District Administration, \$1,563.00 Washington Conservation District Technical Services.

Mr. Polehna moved, seconded by Mr. Kylo, to approve the treasurer's report. The motion carried.

The board discussed the progress and terms of payment established for the Lily Commerical BWSR Clean Water Fund Grant.

Mr. Fellegly moved, seconded by Ms. Anderson, to approve the bills including the payments of \$26,700 to Valley Ridge Mall and \$62,300 to DiaSorin in accordance with the landowner agreement. Motion carried.

Public Comments

None.

St. Croix Crossing Response Letter

On January 14, 2014, the MSCWMO issued notification that the St. Croix River Crossings project, as submitted on November 12, 2013, did not meet the minimum standards of the 2006 MSCWMO Watershed Management Plan Section 5.1.4, Performance Standard 2: Enhanced volume runoff controls will be designed to retain on-site the first ½ inch of runoff for all impervious areas.

The board reviewed MnDOT's response issued on March 3, 2014. The response details changes directed by MnDOT to the St. Croix Crossing design team that meet the 2006 MSCWMO Watershed Management Plan Section 5.1.4, Performance Standard 2. Administrator Isensee recommends approval of the proposed changes.

Motion by Mr. Zellar, second by Mr. Anderson , to recommend the City of Oak Park Heights approve the proposed changes detailed in the March 3, 2014 letter from the Minnesota Department of Transportation.

MSCWMO Development Review Fees Exempstions

At the February 13, 2014 MSCWMO board meeting, the manager adopted a new development review fee structure. Board managers revisited the adopted fee to consider exemption thresholds for member communities and other governmet entities. Managers requested Administrator Isensee review development fee exemption options with the City of Stillwater Public Works and report finding at the April 10, 2014 board meeting.

2012 and 2013 Financial Audit

James Maiser, Certified Public Accountant & Consultant, completed an audit of the financial management of the WMO for the year 2012. The result of this audit disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards, and that the MSCWMO does comply with the material terms and conditions of applicable legal provisions. In the opinion of the auditor, the financial statements of the MSCWMO for the year ending December 31, 2012 were in conformity with accounting principles generally accepted in the United States of America.

Motion by Mr. Fellegy, seconded by Mr. Nelson, to accept the 2012 financial audit. Motion carried.

2014 Clean Water Fund Grant Agreement

The board reviewed and discussessed the Board of Water and Soil Resources agreement for the awarded 2014 Clean Water Fund Grants.

Motion by Mr. Polehna, seconded by Mr. Kylllo, to execute the agreement.

SF2272

Chair Zeller introduced and explained Senate File 2272, a bill for an act to establish review and certification process for ordinance and variances adopted under the Lower St. Croix Wild and Scenic River Act.

2014 Pavement Rehabilitation Washington School Stillwater

Washington School plans to reconstruct and expand the parking lot on the east side of the building located at 614 West Mulberry Street in Stillwater. The stormwater runoff from the parking lot naturally drains to the catch basin located at the northeast corner of the property where it enters a storm sewer that directly discharges to the St. Croix River. The project includes the installation of an infiltration basin in the northeast corner of the property that will retain a sufficient volume to meet the MSCWMO performance standard.

Technical staff conducted a full review and Administrator Isensee recommends approval of the application, with the five conditions and four comments noted in the memo to the City of Stillwater.

Motion by Mr. Nelson, seconded by Mr. Polehna, to approve the application with conditions.

Administrators Report

A written report was provided.

Adjourn

Mr. Kylo moved to adjourn the meeting, seconded by Mr. Polehna. Motion carried.