

Middle St. Croix Watershed Management Organization
Bayport Public Library
Minutes August 13, 2015

Present: Doug Menikheim, Stillwater; John Fellegly, Baytown Township; Susan St. Ores, Bayport; Mike Isensee, Administrator; Michelle Kline, Lake St. Croix Beach; Michael Runk, Oak Park Heights; Nancy Anderson, St. Marys Point

Call to Order – Regular Board Meeting

The meeting was called to order at 7:00 p.m.

Treasurer’s Report

The treasurer’s report was presented. The remaining checking account balance is \$249,692.08. First State Bank CDs \$31,984.29. The ending balance in the RBC savings account is \$43,552.36.. Bills approved this month were: \$1,375.00 Washington Conservation District (Educator-2nd quarter), \$7,040.50 (Water Monitoring-2nd quarter), and \$2,308.50 Washington Conservation District (Admin-June); \$2,845.17 Washington Conservation District (Tech. Services-June); \$907.30 Washington Conservation District (Admin-July); \$4,798.53 Washington Conservation District (Technical Services- July); \$3,800.75 Emmons and Olivier Resources; \$7,834.95 Emmons and Olivier Resources; \$340.00 Carmen Simonet Design; \$17.70 Kennedy and Graven; \$44.25 Kennedy and Graven; \$55.00 Keystone Waters, LLC; \$455.00 Keystone Waters, LLC; \$480.00 Rehder & Associates; \$320 St. Croix River Association; \$250 Wiley Buck, \$250 Ann Martin; \$250 Wendy Adams.

Mr. Fellegly moved, seconded by Ms. Kline, to approve the treasurer’s report and pay the bills presented. The motion carried.

Public Comment

None.

2015-2017 MSCWMO Legal and Engineering Services

Administrator Isensee explained state statute requires the MSCWMO solicit for consulting services every two years. The board considered the summary of proposals received and billable rates for Engineering and Legal Services. Staff recommended Emmons and Olivier Resources Inc. and Kennedy and Graven to provide Engineering and Legal Services as needed for the Middle St. Croix WMO for 2015 and 2016.

Motion by Mr. Fellegly, seconded by Ms. Kline, to enter into a contractual agreement for consulting services with Emmons and Olivier Resources, Inc. and legal services with Kennedy and Graven.

2016 Draft Budget Scenarios

The board reviewed four Scenarios for the 2016 MSCWMO Final Budget. Administrator Isensee noted that the proposed increases in Scenario 1 and 2 addressed increasing costs. Scenario 3 and 4 increased technical services and project budgets to expand leverage

funding for future projects. Mr. Fellegy stated Baytown Township had already completed their budgeting process and approved the budget for 2016 based on the MSCWMO Budget remaining the same. The board discussed the success of the WMO in securing state and federal grants that were leveraged with the existing budget. The board also supported an increase to continue increasing the installation of water quality practices in the watershed. The board requested Administrator Isensee notify the communities of the potential budget increase and postpone the decision of the final increase until the September MSCWMO Board Meeting.

Motion Mr. Fellegy, second Mr. Menikheim to approve a budget increase to either Scenario 3 or Scenario 4 with the final decision to be made at the September MSCWMO Regular Board meeting. Motion carried.

MSCWMO Draft Watershed Management Plan Approval

The board reviewed the draft 90 day response to comments from the communities of Bayport, Lakeland, Lakeland Shores, Lake St. Croix Beach and St. Mary's Point, represented by Short, Elliott and Hendrickson Incorporated (SEH) and the Board of Water and Soil Resources, submitted additional comments during the 90 day review process. The board was asked to review the final response to comments that will be submitted five days prior to submission to BWSR.

Administrator Isensee also notified the Board of Managers that the Board of Water and Soil Resources (BWSR) Central Region Committee will review and discuss the Middle St. Croix WMO Watershed Management Plan on Thursday September 3, 2015 at 3:30 pm.

Motion by Mr. Fellegy, seconded by Ms. Anderson, to approve the responses to comments based on the Board of Managers review five days prior to submission to BWSR.

2016-2019 Clean Water Fund Grant Application- Lake St. Croix Direct Discharge Phase II

Staff recommends the continuation of the prioritized and targeted implementation of stormwater practices identified in the Lake St. Croix Direct Discharge Subwatershed Analysis. This \$150,000 grant application is identified in the MSCWMO 2015-2025 Watershed Management Plan. If successful, the grant will continue partnerships with the cities of Oak Park Heights, Stillwater and Bayport as well as Andersen Windows to cost share targeted stormwater best management practices prioritized in the 2015 Subwatershed Analysis and Andersen Windows Stormwater Retrofit Master Plan. The grant proposes to install of up to seven urban stormwater retrofit projects to reduce phosphorous directly discharging to Lake St. Croix by at least 12 pounds. The grant application will require a minimum match of \$37,500.

Motion by Mr. Runk, seconded by Ms. Anderson, to approve the Lake St. Croix Direct Discharge application for 2015-2019 Clean Water Grant Funds.

Civic Governance Training

Administrator Isensee explained that the Middle St. Croix Watershed Management Organization has been invited to participate with Browns Creek Watershed District in a short series of small group Civic Governance Trainings. Six two hour training sessions lead by Lynne Kolze, Minnesota Pollution Control Agency will be held at the MSCWMO Office from 10:00 a.m. to 12:00 p.m. on the third Friday of each month from October 2015 to March 2016.

Lynne has requested that one additional local leader, either from the MSCWMO board or an active supporter of the MSCWMO whose “personal values align with the ideas around civic life, democracy, leadership, and the need for a new approach to collaborative governing.”

The board requested Administrator Isensee extend the invitation to Chair Zeller and discuss further at the September MSCWMO Regular Meeting.

Erosion Control Database

Brown’s Creek WD is interested in updating their existing erosion and sediment control inspection process to streamline the number of steps, increasing efficiencies and ability to share the inspection data across our organization, with permit holders and our communities.

The MSCWMO (and Washington Conservation District) existing Stormwater Best Management Practice inspection database has the ability to add an erosion and sediment control inspection module. The cost to develop this module is \$6,000. The existing MSCWMO inspection database cost \$600/member to maintain. The erosion and sediment control inspection module would increase that to a total of \$900/member (\$300 more per year).

Adding this tool to the existing database will stream line construction inspections and reporting that are a required function of the MSCWMO.

Staff is requesting the Board of Managers consider contributing \$1,500 from the 2016 budget for the development of the erosion and sediment control inspection database to be implemented by spring of 2016.

Motion Mr. Menikheim, second Mr. Andersen to contribute up to \$1,500 from the MSCWMO 2016 budget for the development of an erosion and sediment control inspection database.

Oak Park Heights Cost Share Agreement- Lake St. Croix Direct Clean Water Fund Grant

The City of Oak Park Heights partnered with the MSCWMO to conduct outreach to residents and design nine infiltration basins and raingardens (bioinfiltration and biofiltration basins) in a high priority catchment of the Lake St. Croix Direct Discharge Subwatershed Analysis.

The proposed basins will reduce stormwater runoff and phosphorous loading to the St. Croix River by at least 4.5 lbs. per year. The MSCWMO is reimbursing the City of Oak Park Heights up to a total amount not to exceed \$23,961.00. In addition, the MSCWMO will

coordinate and fund the purchase and installation of plantings and landscaping for the rain gardens. The City of Oak Park Heights estimated unreimbursed costs are \$30,100.00

Motion by Mr. Fellegy, seconded by Ms. Kline, to approve the Cost Share Agreement not to exceed \$23,961.00 and coordinate the purchase and planting of the bioretention basins identified in the agreement.

Shoreland Ordinance Technical Review

This discussion item was postponed until the MSCWMO regularly scheduled meeting in September.

Miller Farms Phase IV and V- Baytown Township

Administrator Isensee updated the Board on the status of the Miller Farms Phase IV and V development project in Baytown Township. The MSCWMO received revised plans on June 19th and July 14th for the project. Technical staff completed the final review and transmitted the results on July 22, 2015. The proposed project meets all applicable performance standards of the 2006 MSCWMO Watershed Management Plan.

Stephanie Popovich New Home Construction- St. Marys Point

Administrator Isensee notified the Board that the MSCWMO received plans and application materials on July 16, 2015 for the New Home construction project located in St. Marys Point. The project includes a land disturbing activity of over 10,000 square feet and qualifies for a full review by the MSCWMO. Technical staff completed the final review and transmitted the results on July 23, 2015. The proposed project meets all applicable performance standards of the 2006 MSCWMO Watershed Management Plan

Administrator's Report

A written Administrator's report was submitted.

Adjourn

Mr. Fellegy moved to adjourn the meeting, seconded by Mr. Runk. Motion carried and meeting adjourned at 8:38 p.m.