

**Middle St. Croix Watershed Management Organization
Bayport Public Library
6:00 pm October 13, 2016**

Present: Nancy Anderson, City of St. Mary's Point; Dan Goldston, City of Bayport; Brian Zeller, City of Lakeland Shores; Tom McCarthy, City of Lake St. Croix Beach; Annie Perkins, City of Afton; Chuck Dougherty, City of Oak Park Heights; Administrator Mike Isensee

1. Call to Order – Regular Board Meeting

The meeting was called to order at 6:00pm.

2. Approval of Minutes

A motion to approve the submitted minutes for the August 11, 2016 meeting was made by Ms. Anderson and seconded by Mr. McCarthy. The motion carried.

3. Treasurer's Report:

a) Report of savings account, assets for October 13, 2016

The treasurer's report was presented. The remaining checking account balance is \$202,696.72. First State Bank CDs are valued at \$32,094.13. The ending balance in the RBC savings account is \$34,657.38.

Bills to be approved this month are: Emmons and Olivier Resources \$1,012.00; Emmons and Olivier Resources \$1,450.75; Emmons and Olivier Resources 828.22; Washington Conservation District (Admin.) \$4,335.55; Washington Conservation District (Tech Services) \$2,663.00; Washington Conservation District (Educator) \$1,500.00; Washington Conservation District (Water Monitoring) \$9,696.72.

Administrator Isensee presented the updated MSCWMO Financial Summary and noted that the MSCWMO expenditures at the end of September were 64% of Administrative and 66% of Project Funds.

Mr. Zeller moved to approve the treasurer's report and pay the bills presented. Ms. Anderson seconded the motion, and it carried.

4. Public Comment:

No public comment was given.

Administrator Isensee introduced an item to add to the meeting's agenda regarding Baytown Townships 2nd half contribution letter. The first half contribution did not reflect the increased dues passed by the board in 2015. Mr. Zeller suggested that Administrator Isensee reach out to the Township Leadership and discuss options for the township to get caught up. If a meeting is needed, Administrator Isensee will coordinate with Mr. Zeller and the Township to discuss options.

5. Old Business

a) None

6. New Business

a. St. Croix Prep Academy Native Prairie Planting

Administrator Isensee explained that at the May 12, 2016 MSCWMO Regular Meeting, the board approved cost-share for the Sr. Croix Prep Academy Native Prairie Restoration in Bayport. This project is restoring 6 acres of prairie restoration, has been coordinated and organized by parent volunteers with additional funding provided by the Audubon Society and Pheasants Forever. The volunteer planning day is scheduled for Friday October 28th from 9:30 a.m. to 1:30 p.m. This is a rain-or-shine event but it will be rescheduled if it is too windy. Organizers have extended an invitation to local media and the MSCWMO Board of Managers.

b. 2017 BMP Maintenance Program

Administrator Isensee explained the Washington Conservation District is exploring a shared maintenance program in 2017. The cost is based on two seasonal employees with a vehicle, dump trailer and hand tools. Tentatively, the estimated cost per raingarden is \$250 per raingarden. Currently the MSCWMO member communities are responsible for the maintenance 67 raingardens, there is a lack of maintenance agreements for 24 raingardens.

MSCWMO staff is requesting the board approve working with member communities to explore participation in an annual maintenance program. Mr. Zeller observed the communities and/or landowners are responsible for maintenance of the BMPs. Administrator Isensee requested the board approve coordinating funds through the MSCWMO from member communities interested in participating in the maintenance program.

Motion by Mr. Zeller, seconded by Mr. Dougherty, to identify interested member communities and coordinate funding through the MSCWMO for the shared Best Management Practices Maintenance Program.

c. 2016 Transfer Into Savings

The MSCWMO Annual budget sets aside \$1,000 per year for water monitoring equipment savings and \$6,000 per year for Watershed Management Plan savings. Staff is requesting board approval to transfer \$14,000 from the watershed checking account into the watershed savings account for savings identified in the 2015 and 2016 annual budgets.

Motion by Mr. Zeller, seconded Mr. Dougherty, to transfer \$14,000 from the watershed checking account to the watershed savings account as directed in the 2015 and 2016 MSCWMO Budgets.

7. Cost Share Program

a) None

8. Plan Reviews/Submittals

a. 1640 Riviera Addition Project Review, Lake St. Croix Beach

Administrator Isensee shared an overview of the submittals to the Middle St. Croix Watershed Management Organization (MSCWMO) for the proposed 1640 Riviera Avenue Addition project, located within MSCWMO boundaries and in the City of Lake St. Croix Beach. He explained the project proposed to construct a 12'x24' addition increasing total impervious surface 336 square feet and requiring an impervious cover variance from the City of Lake St.

Croix Beach. The MSCWMO review determined that minimum setbacks from the well and septic could not be achieved. The project conformed to all applicable single family. Administrator Isensee shared the technical review results to the community.

b. Boutwells Chapel New Development, Oak Park Heights

Administrator Isensee shared an overview of the required submittal items for the proposed expansion project that consisted of the construction of a new chapel, gazebo, parking lot expansion and sidewalk at 5450 Nolan Parkway N. located within MSCWMO boundaries and in the Oak Park Heights. Administrator Isensee shared the initial review results and transmitted preliminary results on July 18, 2016. He exhibited the final plans that were reviewed and results transmitted on September 16, 2016.

c. Lakeland City Hall New Development, Lakeland

Administrator Isensee shared an overview of the required submittal items for the proposed Lakeland City Hall new development located at 1190 St. Croix Trail, Lakeland. Administrator Isensee shared the final plans reviewed after revisions were made based on MSCWMO technical comments. Final plans and recommended approvals transmitted on September 27, 2016, were exhibited.

d. Mulberry Marina, Stillwater

Administrator Isensee explained the Middle St. Croix Watershed Management Organization (MSCWMO) received notification of the proposed Mulberry Point Yacht Harbor Dock Replacement project, located at 575 Main Street North, Stillwater, within the boundaries of the MSCWMO Watershed Management Organization. The proposed project removes 149 6" pilings, 15 8" pilings, and 12 12" pilings and installs 57 new 12" pilings. Mr. Isensee shared that during the DNR public comment period, the applicant was notified that the project qualified for a review technical review by the MSCWMO. Due to the unusual nature of the project, the MSCWMO provided technical assistance to ensure the plans met the performance standards of Section 7.0 of the MSCWMO Watershed Management Plan. Chair Zeller commended MSCWMO Technical Staff on proactively leading the process.

Motion by Mr. Zeller, seconded by Ms. Anderson, to recommend approval of the Mulberry Point Yacht Harbor Pilings Removal and Installation plans.

9. Administrator's Report

- a. A written report was submitted.

10. Adjourn:

There was a motion by Mr. Zeller, seconded by Mr. McCarthy, to adjourn. The motion carried, and the meeting was adjourned at 7:00pm.