

Middle St. Croix Watershed Management Organization
Bayport Public Library
Minutes November 9, 2017

Present: Nancy Anderson , City of St. Mary's Point; Doug Mehnikeihm, City of Stillwater; Dan Kylo, West Lakeland Township; Mike Runk, City of Oak Park Heights; Tom McCarthy, City of Lake St. Croix Beach; Joe Paiement, City of Lakeland; Brian Zeller, City of Lakeland Shores; Mike Isensee; MSCWMO Administrator; Drew Chirpich, GreenCorps.

Call to Order – Regular Board Meeting

The meeting was called to order at 6:00 p.m.

Approval of Minutes

A motion to approve the October 12, 2017 minutes was made by Ms. Nancy Anderson, seconded by Mr. Tom McCarthy. The motion carried.

Treasurer's Report

The treasurer's report was presented. The remaining checking account balance is \$263,515.07. First State Bank CDs \$32,094.13. The ending balance in the RBC savings account is \$48,662.22. Bills to approve this month: Kennedy & Graven \$88.50; Kennedy & Graven \$141.60; Washington Conservation District Administration \$3,467.50; Washington Conservation District Tech Services \$3,873.25.

The board reviewed the monthly budget update and the savings account summary.

Mr. Brian Zeller moved, seconded by Mr. Mike Runk to approve the treasurer's report and bills. The motion carried.

Public Comments

None submitted.

2018 Washington Conservation District Technical Services Agreement

The MSCWMO Board of Managers approved the Washington Conservation District 2018 Services agreement at the October 12, 2017 Regular Meeting. Mr. Isensee requested to amend Exhibit B, Task 5 to clarify the WCD to cover maintenance activities of BMPs in accordance with MSCWMO policies.

Motion by Mr. Paiement, seconded by Ms. Anderson, to add Task 5 to Exhibit B of the 2018 Services Agreement Between the Washington Conservation District and the Middle St. Croix Watershed Management Organization not to exceed \$167,049.00

Chlorides Water Quality Presentation.

Green Corps Member Chirpich provided an overview of chlorides and impacts on water quality to the MSCWMO Board of Managers. Mr. Zeller inquired about contract modifications to more clearly identify timing and quantity of chloride application. Mr. McCarthy noted that the City of Lake St. Croix Beach applies grit with chlorides at

intersections as an indicator that trucks have been out. The board instructed Administrator Isensee to look into contracts and provide further recommendations for balancing public safety and chloride application.

Request for Qualifications for Legal Services

Minnesota Statutes, Section 103B.227, Subdivision 5, require MSCWMO to solicit proposals every two years to provide consulting services. Staff is presenting this draft RFQ for board consideration prior to releasing the request.

Motion by Mr. Fellegy, seconded by Ms. Anderson to distribute the Request for Qualifications.

2018 Liability Insurance Waiver

Administrator Isensee explained the MSCWMO is required to annually review and renew liability insurance and elect to waive or not waive the limits on tort liability. Based on past recommendations from the MSCWMO attorney, it is recommended that the board not waive tort liability limits.

Motion by Mr. Zeller, seconded by Mr. Paiement, to not waive the monetary limit on municipal tort liability. Motion carried.

2018 Savings Account Transfers.

Administrator Isensee reviewed the MSCWMO Annual budget sets aside \$1,000 per year for water monitoring equipment savings and \$6,000 per year for Watershed Management Plan savings and requested board approval to transfer \$7,000 from the watershed checking account into the watershed savings account for savings identified in the 2017 annual budget.

Motion made by Dan Kylo, seconded by Nancy Anderson, to transfer \$7,000 from the watershed checking account to the watershed savings account as directed in the 2017 MSCWMO Budget. Motion carried.

Top 50P! Grant Funding for the Greeley Gully Project

The \$99,158.00 Greeley Gully stabilization project that will reduce phosphorous loading to Brick Pond and Lily Lake by 40.6 pounds of phosphorous per year. During construction, 17 additional trees were identified that required removal and an additional 23 cubic yards of rip rap were needed to ensure the outfalls would remain stable. These change orders increased the cost of the project by \$4,665.00. The Washington Conservation District, through the Top 50P! grant from the St. Croix River Association has funding available to cover additional costs incurred by change orders for the Greeley Gully stabilization project.

Motion to approve made by Brian Zeller, seconded by Dan Kylo, to enter into the Washington Conservation District Cost Share Agreement not to exceed \$6,201.01 for the completion of the Greeley Gully Stabilization project. Motion carried.

Stillwater Foundation Grant Application

Administrato Isensee requested the board approve a grant application for \$4,200 to the Stillwater Foundation to help fund the Adopt a Raingarden Program.

Motion by Mr.Kyllo, seconded by Ms. Anderson. Motion carries.

Administrator's Report

A written Administrator's report was submitted. Administrator Isensee briefly discussed progress on the Lower St. Croix Basin One Watershed One Plan Work Plan.

Adjourn

Mr. Kyllo moved to adjourn the meeting, seconded by Mr. McCarthy. Motion carried and meeting adjourned at 7:40 p.m.