

MIDDLE ST. CROIX WATERSHED MANAGEMENT ORGANIZATION

455 HAYWARD AVENUE, OAKDALE, MINNESOTA 55082
Phone 651.330.8220 x22 fax 651.330.7747 www.mscwmo.org



Minutes of the Middle St. Croix Watershed Management Organization Bayport Public Library, Bayport, MN Thursday, September 14, 2017 6:00PM

Present: Brian Zeller, Lakeland Shores; John Fellego, Baytown; Mike Runk, Oak Park Heights; Annie Perkins, Afton; Tom McCarthy, Lake St. Croix Beach; Administrator Mike Isensee.

1. Call to Order – 6:10PM

The meeting was called to order by Brian Zeller at 6:10pm.

2. Approval of Minutes

- a) Draft minutes July 13, 2017
Motion to approve the minutes was made by Mike Runk, seconded by Tom McCarthy.
Motion carried.

3. Treasurer's Report

- a. Report of savings account, assets for September 14, 2017
- b. Approve payment of bills for September 14, 2017

June: The remaining checking account balance is \$206,681.25. First State Bank CDs are valued at \$32,094.13. The ending balance in the RBC savings account is \$48,661.43.

Bills to be approved this month are:

Carmen Simonet Design:	\$340.00;
Dragonfly Gardens:	\$500.00;
Helmer Printing:	\$553.60;
Washington Conservation District (Administration July)	\$2,920.00;
Washington Conservation District (Administration August)	\$2,920.00;
Washington Conservation District (Technical Services July)	\$5,723.14;
Washington Conservation District (Technical Services Aug)	\$5,723.14;
Washington Conservation District (Grant Hours);	\$1,750.00;
Washington Conservation District (Lake St. Croix)	\$4,116.36;
Washington Conservation District (Lily Lake)	\$3,802.50;

Total: \$38,105.35

Administrator Isensee provided an overview of the September

Tom McCarthy moved to approve the treasurer's report and pay the bills presented, seconded by Mike Runk, and the motion carried.

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4. Public Comments

Administrator Isensee provided an overview of conversations with the City of Stillwater Planning Department regarding the potential of the MSCWMO to utilize recorded declarations for buffer areas to alleviate the City of Stillwater to inspect and manage these areas. The board considered the idea and noted that this is an issue for other MSCWMO communities. The board requested Administrator Isensee to look into Browns Creek Watershed District declarations and explore the scope of responsibility, the services the WMO would be responsible for providing under such an agreement, and the proposed compensation for services.

5. Old Business

- a. 2018 MSCWMO Final Budget: Motion Brian Zeller, second John Fellegly to approve the 2018 MSCWMO as presented. Motion carried.

6. New Business

- a. Lily Lake Internal Loading Assessment: Administrator Isensee shared a proposal from Wenk Inc. to collect and analyze sediment cores to determine internal phosphorous load not to exceed \$8,835.00. Motion Brian Zeller, Second John Fellegly to enter into a contract for services with Wenk Inc. not to exceed \$8,835.00. Motion carried.

7. Grant and Cost Share Applications

- a. Penny Anderson Native Garden Application
Administrator Isensee presented a proposed 1,700 square foot native garden and .5 acre buckthorn removal project. The project qualifies for the MSCWMO landscaping for habitat cost share program. Motion John Fellegly, second Mike Runk to approve a landscaping for habitat grant not to exceed \$250.00. Motion carried.
- b. Jeanne Riley Native Shoreline Restoration Reimbursement Request
Administrator Isensee presented the final project photos of the 2,070 square foot Lake St. Croix Bluff stabilization and native plant restoration project at the Riley residence. Motion Mike Runk, second John Fellegly to issue payment of \$250.00 to Ms. Riley. Motion carried.
- c. Andersen Windows Parking Lot Improvement and Filtration Basin
Administrator Isensee provided an overview of the proposed Andersen Windows water quality filtration basin at the manufacturing facility located on, and directly discharging stormwater to Lake St. Croix. The proposed \$123,000 filtration basin will reduce annual phosphorus discharging to Lake St. Croix by at least 5.1 pounds per year. Motion Brian Zeller, second John Fellegly, to approve 50% cost share not to exceed \$50,000.00. Motion carried.

8. Plan Reviews/Submittals

- a. Andersen Windows Paving and Filtration Basin
 - b. 125 Lakeland Shores Road N Single Lot Residential
 - c. Crosby Hotel, Stillwater
- Administrator Isensee provided an overview of the review results transmitted to project applicants and member communities.

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9. Administrator's Report page

- a. Administrator Isensee provided an overview of activities in July and August 2017. The board discussed the next steps in the One Watershed One Plan development process. Encouraged Administrator Isensee to keep the process efficient.

10. Adjourn

The motion to adjourn was made by Brian Zeller, seconded by John Fellegly. The motion carried and the meeting was adjourned at 7:48 p.m.