

# MIDDLE ST. CROIX WATERSHED MANAGEMENT ORGANIZATION

455 HAYWARD AVENUE, OAKDALE, MINNESOTA 55082  
Phone 651.330.8220 x22 fax 651.330.7747 www.mscwmo.org



## Meeting Minutes of the Middle St. Croix Watershed Management Organization Bayport Public Library, Bayport, MN Thursday, January 12, 2017 6:00PM

**Present:** Dan Kylo, West Lakeland Twp; Brian Zellar, Lakeland Shores; John Fellegly, Baytown Twp; Joe Paiement, Lakeland; Mike Runk, Oak Park Heights; Annie Perkins, Afton; Nancy Karras-Anderson, St. Mary's Point; Patrick McGann, Bayport; Tom McCarthy, Lake St. Croix Beach; Natalie Warren, St. Croix River Association; Administrative Assistant Jenn Radtke, Administrator Mike Isensee.

### 1. Call to Order – 6:00PM

The meeting was called to order by Chair Brian Zellar at 6:00pm.

### 2. Approval of Minutes

Motion to approve the December 8, 2016 meeting minutes was made by Mr. Dan Kylo and seconded by Chair Brian Zellar. Motion carried.

### 3. Treasurer's Report

The treasurer's report was presented by Mr. Dan Kylo. The remaining checking account balance is \$173,213.68. First State Bank CDs are valued at \$32,094.13. The ending balance in the RBC savings account is \$48,658.21.

Bills to be approved this month are:

Baytown Township: \$906.66;  
Carmen Simonet Design: \$42.50 & \$63.75;  
City of Bayport: \$1,187.76;  
City of Lake St. Croix Beach: \$2,080.30;  
City of Lakeland: \$1,498.84;  
City of St. Mary's Point: \$3,603.69;  
City of Lakeland Shores: \$1,400.75;  
Emmons & Olivier resources \$1,323.28;  
Kennedy & Graven: \$832.58;  
West Lakeland Township: \$450.00;  
Washington Conservation District (EMWREP) \$1,500.00;  
Washington Conservation District (Water Monitoring) \$10,706.58;  
Washington Conservation District (Administration) \$3,139.50;  
Washington Conservation District (Technical Services) \$3,439.50;  
Washington Conservation District (MIDS) \$5,509.00;  
Washington Conservation District (Lake St. Croix) \$1,045.00.

Chair Brian Zellar moved to approve the treasurer's report and pay the bills presented, Mr. John Fellegly seconded the motion, and the motion carried.

### 4. Public Comments

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- a. Natalie Warren, Saint Croix River Association Riverway Proposed Project Review Process gave a report on a clear and orderly process for Riverway Ordinances.

## 5. Old Business

- a. Valley Branch Watershed District Hydrologic Boundaries Change Resolution-page 4
  - i. Mr. John Fellegly moved to approve the resolution and move to adoption, Ms. Annie Perkins seconded, and the motion was carried unanimously.
- b. MIDS Clean Water Fund Grant Final Report-attached-page 7
  - i. Motion made by Chair Brian Zellar, seconded by Mr. Mike Runk, to approve the final report and submit request for final reimbursement of \$63,500 for the FY14 Clean Water Fund Grant- Integrating MIDS into Local Ordinances.

## 6. New Business

- a. Appointments (Chair, Vice Chair, Secretary, Treasurer)-page 20
  - i. Motion by Mr. Tom McCarthy, seconded by Mr. John Fellegly, to appoint Brian Zellar as Chair, Joe Paiement as Vice Chair, Dan Kylo as Treasurer, Nancy Karras-Anderson as Secretary for 2017. Motion carried.
- b. 2017-2019 Legal and Consulting Services-page 21
  - i. Motion by Mr. John Fellegly, second by Chair Brian Zellar, to select Emmons and Olivier Resources and Kennedy & Graven, Chartered to provide engineering and legal services for the MSCWMO from 2017-2019.

## 7. Plan Reviews/Submittals

- a. Stillwater Public Schools Bus Maintenance Facility- Baytown Township (update)-page 45
  - i. *The Baytown Township board denied the variance, therefore the project will not move forward.*
- b. North Main Hotel- Stillwater (update) page 56
  - i. *Information only.*
- c. American Engineering Proposed Redevelopment- Bayport (update) page 57
  - i. *Information only.*

## 8. Administrator's Report

- a. A report was given by Administrator Isensee.

## 9. Adjourn

The motion to adjourn was made by Chair Brian Zellar, seconded by Mr. John Fellegly. The motion carried and the meeting was adjourned at 6:54pm.