

# MIDDLE ST. CROIX WATERSHED MANAGEMENT ORGANIZATION

455 HAYWARD AVENUE, OAKDALE, MINNESOTA 55082  
Phone 651.330.8220 x22 fax 651.330.7747 www.mscwmo.org



## Minutes of the Middle St. Croix Watershed Management Organization Bayport Public Library, Bayport, MN Thursday, February 9, 2017 6:00PM

**Present:** Doug Menikheim, Stillwater; Dan Kylo, West Lakeland Twp; Joe Paiement, Lakeland; Mike Runk, Oak Park Heights; Nancy Karras-Anderson, St. Mary's Point; Tom McCarthy, Lake St. Croix Beach; Administrative Assistant Jenn Radtke, Administrator Mike Isensee.

### 1. Call to Order – 6:00PM

The meeting was called to order by Vice-Chair Joe Paiement at 6:00pm.

### 2. Approval of Minutes

- a) Draft minutes- January 12, 2017 – moved to the March meeting.

### 3. Treasurer's Report

- a. Report of savings account, assets for February 9, 2017
- b. Approve payment of bills for February 9, 2017

The treasurer's report was presented by Mr. Dan Kylo. The remaining checking account balance is \$127,533.32. First State Bank CDs are valued at \$32,094.13. The ending balance in the RBC savings account is \$48,658.64.

Bills to be approved this month are:

Kennedy & Graven: \$566.40

Washington Conservation District (Administration) \$2,880.00;

Washington Conservation District (Technical Services) \$3,292.25;

Washington Conservation District (MIDS) \$9,231.00;

Mr. Tom McCarthy moved to approve the treasurer's report and pay the bills presented, Ms. Nancy Anderson seconded the motion, and the motion carried.

### 4. Public Comments

- a. None given.

### 5. Old Business

### 6. New Business

- a. 2018 Preliminary Budget for Townships
  - i. Administrator Isensee provided a preliminary budget overview and recommended the budget remain unchanged for 2018.
- b. 2017 Clean Water Fund Perro Creek and Lily Final 45 Grant Contracts
  - i. Motion by Mr. Joe Paiement, seconded by Ms. Nancy Anderson, to enter into the grant agreement with BWSR for the Perro Creek and Lily Final projects.
- c.

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- d. 2016 Watershed Annual Report
  - i. Administrator Isensee presented a draft of the 2016 Watershed Annual Report. The motion to accept the annual report was made by Mr. Dan Kylo, seconded by Mr. Doug Menikheim.
- e. 2014 Clean Water Fund Grant Greeley Gully Final Design, Contracts, and Agreements
  - i. Motion by Mr. Doug Menikheim, seconded by Mr. Tom McCarthy, to enter into the cooperative agreement with the City of Stillwater and Stillwater Area Public Schools for the Greeley Gully Stabilization Project.
- f. Tree Removal Contract
  - i. Motion by Mr. Mike Runk, seconded by Mr. Tom McCarthy, to approve the lowest bid not to exceed \$10,000 for a tree removal contract.
- g. 2015 Clean Water Fund Grant Stillwater Junior High Iron Enhanced Sand Filter and Bioretention Approval
  - i. Motion by Mr. Dan Kylo, seconded by Mr. Doug Menikheim, to enter into an agreement with Stillwater Area Schools to construct the proposed Stillwater Junior High Filtration Basin and Bioretention Basin and to expend the grant funds for the purpose of this project.

## 7. Plan Reviews/Submittals

- a. Engineered Supply Proposed Redevelopment- Bayport (update)
  - i. *Information only.*
- b. Stensland Woods Proposed New Development- West Lakeland Township
  - Motion by Mr. Dan Kylo, seconded by Mr. Mike Runk, to recommend approval with the following conditions for the proposed Stensland Woods New Residential Development in West Lakeland Township
    1. Provide construction guidance for the construction of the berm and basin
    2. Provide dedications for the easements for stormwater guidelines
    3. Provide a proposed maintenance agreement for the basin.

## 8. Administrator's Report

- a. A report was given by Administrator Isensee.

## 9. Adjourn

The motion to adjourn was made by Mr. Tom McCarthy, seconded by Ms. Nancy Anderson. The motion carried and the meeting was adjourned at 6:38p.m.