

MIDDLE ST. CROIX WATERSHED MANAGEMENT ORGANIZATION

455 HAYWARD AVENUE, OAKDALE, MINNESOTA 55082
Phone 651.330.8220 x22 fax 651.330.7747 www.mscwmo.org



Minutes of the Middle St. Croix Watershed Management Organization Bayport Public Library, Bayport, MN Thursday, June 8, 2017 6:00PM

Present: Brian Zellar, Lakeland Shores; Doug Menikheim, Stillwater; John Fellegly, Baytown; Mike Runk, Oak Park Heights; Nancy Karras-Anderson, St. Mary's Point; Annie Perkins, Afton; Tom McCarthy, Lake St. Croix Beach; Patrick McGann, Bayport; Administrative Assistant Jenn Radtke, Administrator Mike Isensee.

1. Call to Order – 6:00PM

The meeting was called to order by Brian Zellar at 6:03pm.

2. Approval of Minutes

- a) Draft minutes April 13, 2017
Motion to approve the minutes was made by Tom McCarthy, seconded by Nancy Anderson. Motion carried, one abstaining.

3. Treasurer's Report

- a. Report of savings account, assets for June 8, 2017
- b. Approve payment of bills for June 8, 2017

The treasurer's report was presented by Nancy Anderson.

April: The remaining checking account balance is \$170,396.97. First State Bank CDs are valued at \$32,094.13. The ending balance in the RBC savings account is \$48,659.37.

May: The remaining checking account balance is \$170,404.21. First State Bank CDs are valued at \$32,094.13. The ending balance in the RBC savings account is \$48,659.77.

Bills to be approved this month are:

Carmen Simonet Design: \$63.75;
Washington Conservation District (Administration) \$3,349.50;
Washington Conservation District (Technical Services) \$6,818.98;
Washington Conservation District (Water Monitoring); \$5,878.48;
Total: \$16,110.71

John Fellegly moved to approve the treasurer's report and pay the bills presented, Tom McCarthy seconded the motion, and the motion carried.

4. Public Comments

None.

5. Old Business

None.

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6. New Business

a. 2016 Financial Audit-Action Item pages 5-22

Motion by Tom McCarthy, seconded by Doug Menikheim, to approve the independent auditor's report as presented in compliance. Motion carried.

b. EPA Subgrant Application- St. Mary's Point Buffer Installation-

Motion by John Fellegy, seconded by Mike Runk, to complete the application and administer the EPA Subgrant of \$2,535 to install native shoreline plantings along the St. Croix in St. Mary's Point and Lake St. Croix Beach. Motion carried.

c. Washington County Master Water Stewards Program

Motion by John Fellegy, seconded by Annie Perkins, to participate in the Washington County Master Water Stewards program in 2018 and 2019 at a cost of \$250 per MSCWMO Master Water Steward. Motion carried.

d. Lily Lake Open House Tuesday, July 11 at the Chilkoot Café, Stillwater

Discussion only.

7. Grant and Cost Share Applications

a. Andersen Windows Native Prairie Restoration –Bayport

Motion by John Fellegy, seconded by Nancy Anderson, to award \$500 Landscaping for Water Quality Grant for a 24,000 square foot turf to prairie restoration at Andersen Windows in Bayport. Motion carried.

b. Riley Native Bluffland Planting –Lakeland

Motion by Nancy Anderson, seconded by Mike Runk, to award \$250 Landscaping for Native Habitat Grant for the installation of native seed, perennial plants and shrubs per plan at 1119 Quintin Avenue South, Lakeland. Motion carried.

c. Meyers Infiltration Basin, Raingarden, and Bluff Drainage Improvement- Lakeland

Motion by Brian Zellar, seconded by Mike Runk, to award a Water Quality Improvement Grant for two projects located at 453 Quixote Avenue North for a total of 75% cost share of eligible expenses not to exceed \$3,568.25.

8. Plan Reviews/Submittals

a. 2017 Infrastructure Improvements- Bayport

Information only.

b. Oak Park Senior Living Phase V- Oak Park Heights

Motion by Mike Runk, seconded by Nancy Anderson, to approve the review of the Oak Park Senior Living Phase V with the 3 outlined conditions met. Motion carried.

9. Administrator's Report page

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*Administrator Isensee gave a report including updates of current projects.
Developing an Adopt-A-Raingarden program in Stillwater.*

10. Adjourn

The motion to adjourn was made by John Fellegly, seconded by Nancy Anderson. The motion carried and the meeting was adjourned at 6:52p.m.