

Middle St. Croix Watershed Management Organization
Bayport Public Library
Minutes January 11th, 2018

Present: Nancy Anderson , City of St. Mary's Point; Doug Menikheim, City of Stillwater; Dan Kylo, West Lakeland Township; Mike Runk, City of Oak Park Heights; John Felleggy, Baytown Township; Mike Isensee, MSCWMO Administrator; Drew Chirpich, Green Corps.

Call to Order- Regular Board Meeting

The meeting was called to order at 6:00pm

Approval of Minutes

A motion to approve the December 14, 2017 minutes was made by Mr. Runk, Seconded by Ms. Anderson. Motion carried.

Treasurer's Report

The Treasurer's report was presented. The date was amended. The board reviewed the monthly budget update.

Mr. Runk motioned to approve the budget update and payment of the bills. Mr. Kylo seconded. Motion Carried.

Public Comments

None Submitted.

2018 Review Fees

Administrator Isensee discussed reviews of plans for government organizations are exceeding the amount budgeted. The \$3500-\$4000 deficit in 2017 was covered by shifting unused funds from other categories. Mr. Felleggy requested summary of hours per project reviewed for the next meeting.

One Watershed One Plan

Administrator Isensee provided an update on Lower St. Croix One Watershed One Plan Process.

Election of Officers

Administrator Isensee added election of officers for 2018 to the agenda. Current MSCWMO Officers are Brian Zeller, Chair; Joe Paiement, Vice Chair; Dan Kylo, Treasurer; Nancy Anderson, Secretary.

Mr. Felleggy motioned to retain existing officers. Mr. Runk seconded. Motion carried.

Stillwater Foundation Grant Award

Administrator Isensee provided an overview of the Stillwater Foundation grant awarded of \$4,200 to the MSCWMO for the development of the Adopt A Raingarden Program.

Mr. Runk motioned to approve the acceptance of the \$4,200 grant award. Ms. Anderson seconded. Motion carried.

Adopt a Raingarden Website Contract

Staff requested the board of managers award a contract to Carmen Simonet Design for the development of the Adopt A Raingarden Website.

Motion by Ms. Anderson, second by Mr. Menikheim, to enter into contract with Carmon Simonet Design for the development of the Adopt A Raingarden website for a total not to exceed \$1,530.00

Baytown Township Local Surface Water Management Plan Resolution

Administrator Isensee explained the Board of Managers approved the Baytown Township LSWMP at the December 14, 2017 regular meeting. The Board is request to formally approve the plan by resolution.

Manager Fellegly moved to adopt Resolution 18-01 to certify the Baytown Township Local Water Management Plan. Seconded by Manager Runk. Motion carried 5-0.

City of Stillwater LSWMP Review Comments

Administrator Isensee provided an overview of the Local Surface Water Management Plan Comments review letter dated January 11, 2018.

Motion to approve comments made by Mr. Menikheim, seconded by Mr. Fellegly. Motion carried.

Miller Farms Phase VI, Baytown Township Plan Reviews/ Submittals

Administrator Isensee reviewed the project submittal items that were missing to determine compliance with applicable Performance Standards contained within Section 7.0 of the 2015 MSCWMO Watershed Management Plan. Advised the board that the additional information would be requested and the results reviewed at the February board meeting.

Administrators Report

Administrator Isensee submitted and reviewed the Administrators Report.

Adjourn

Mr. Fellegly Motioned to adjourn. Mr. Kylo seconded. Motion carried. Meeting adjourned at 7:46pm