

Middle St. Croix Watershed Management Organization
Bayport Public Library
Minutes February 9th, 2018

Present: Nancy Anderson, City of St. Mary's Point; Doug Menikheim, City of Stillwater; Dan Kylo, West Lakeland Township; Mike Runk, City of Oak Park Heights; John Felleggy, Baytown Township; Tom McCarthy, City of Lake St. Croix Beach; Brian Zeller, City of Lakeland Shores; Mike Isensee, MSCWMO Administrator; Drew Chirpich, GreenCorps.

Call to Order- Regular Board Meeting

The meeting was called to order at 6:00 pm

Approval of Minutes

A motion to approve the January 11th, 2018 minutes was made by Mr. Felleggy, Seconded by Mr. Zeller. Motion carried.

Treasurer's Report

The Treasurer's report was presented. The board reviewed the monthly budget update.

Administrator Isensee gave an overview of the 2017 Year End Budget Summary. He explained to the large number of small grants awarded to the MSCWMO in 2017, the year-end budget balance was \$6,406.82. Mr. Zeller motioned, Mr. Runk seconded to transfer \$6,406.82 to savings. Motion carried.

Mr. Felleggy motioned to approve the budget update and payment of the bills. Mr. Menikheim seconded. Motion carried.

Member Community Fees

Administrator Isensee explained several member communities had missed one or both of their contribution payments to the MSCWMO in 2015, 2016, and 2017. Communities had been notified and the MSCWMO Administrative process has been modified to include a year-end profit loss review to ensure all member communities had submitted payments. Chair Zeller expressed concerns that grant payments may have also been missed. Administrator Isensee explained that the grant payment process is different and already have these controls in place.

Public Comments

None submitted.

2018 Review Fees

Administrator Isensee reviewed the discussion from the January regular meeting regarding the \$4,000 budget over run for project reviews. He provided summary of the amount of time spent on each review and the 25 water quality practices that were approved as part of the review process. The data supported the previous discussion that the issue was there were more government reviews in 2017 than in 2014 and 2015 when the project review budget was set. There is no fee for reviewing government projects. The

board requested Administrator Isensee to continue to track the expenditures and add the amount of time spent reviewing government projects to the Annual Washington County Budget report.

Lake St. Croix Direct Phase III Grant Agreement

Administrator Isensee requested that the board approve the Lake St. Croix Direct Phase III Grant Agreement. Mr. Zeller motioned to approve the agreement. Mr. Runk seconded. Motion carried.

WCD 2017 Program Results

Administrator Isensee gave an overview of the tasks completed in 2017 through partnerships between the MSCWMO and Washington Conservation District.

2018 MSCWMO Cost Share Policy Review

Administrator Isensee gave an overview of the 2018 MSCWMO Cost Share Policy. Mr. Fellegly motioned to approve the policy. Mr. Zeller seconded. Motion carried.

2018 MSCWMO Administrative Time

Administrator Isensee gave an overview of expected time spent on administrative tasks for 2018, and asked that \$5000 be shifted to account for an increase in Admin Services. Mr. Zeller requested a breakdown of where anticipated funds would be shifted from for next month's meeting.

One Watershed One Plan Agreement

Administrator Isensee provided an overview of the upcoming One Watershed One Plan Process, and requested approval by the board to enter into a Memorandum of Understanding to participate in the development of the One Watershed One Plan. Manager Menikheim, expressed reservations about the planning process and potential loss of local control of watershed management. Chair Zeller requested Administrator Isensee and Manager Menikheim meet, review the concerns, and draft a letter to be sent with the memorandum.

Mr. Zeller motioned to approve entering into the One Watershed One Plan agreement with the addition of some concerns about maintaining the autonomy of the WMO. Mr. Fellegly seconded. Motion carried.

BWSR Watershed-Based Funding Pilot Program

Administrator Isensee discussed the upcoming BWSR Watershed-Based Funding Pilot Program process.

Miller Farms Phase VI, Baytown Township

Administrator Isensee gave an overview of the Miller Farms development review. Mr. Fellegly motioned to approve with conditions.. Mr. Kylo seconded. Motion carried.

CSAH 5, Stillwater

Administrator Isensee gave an overview of the CSAH 5 reconstruction near Stillwater review. Mr. Zeller motioned to approve with conditions. Mr. Fellegly seconded. Motion carried.

Inspiration Phase IV, Bayport

Administrator Isensee gave an overview of the Inspiration development project.

Fedorwski Residential Review, Baytown Township

Administrator Isensee gave an overview of the Fedorwski Residential Review in Baytown Township.

Orchards at Cahanes Farm Concept, Bayport Township

Administrator Isensee gave an overview of the Orchards at Cahanes Farm Concept in Bayport Township.

Administrators Report

Administrator Isensee submitted and reviewed the Administrators Report.

Adjourn

Mr. Felleggy Motioned to adjourn. Mr. McCarthy seconded. Motion carried. Meeting adjourned at 7:30pm