

Regular Meeting of the Middle St. Croix Watershed Management Organization
Washington Conservation District
Thursday, March 10th, 2022
6:00PM

Present: Dan Kylo, West Lakeland Township; Ryan Collins, Stillwater; Beth Olfelt-Nelson, St. Mary's Point; Mike Runk, Oak Park Heights; Tom McCarthy, Lake St. Croix Beach; Avis Peters, Baytown Township; John Dahl, Bayport; Dawn Bullera, Lake St. Croix Beach Alternate; Administrator Matt Downing; Amanda Herbrand, WCD

Call to Order

Manager Kylo called the meeting to order at 6:03PM.

Approval of Agenda

Administrator Downing proposed an item under "Other": Consideration of post card mailing for erosion control. Manager Runk motioned to approve the agenda with this addition and Manager Collins seconded this. The motion carried on a roll call vote with all in favor.

Approval of Minutes

Manager Olfelt-Nelson motioned to approve the draft February 17th, 2022 board meeting minutes and Manager Runk seconded this motion. The motion carried on a roll call vote with all in favor.

Treasurer's Report

The treasurer's report and bills to be paid were presented by Manager Kylo. The remaining checking account balance on March 10th for the month of February 2022 was \$278,799.07. First State Bank CDs were valued at \$38,549.15. The ending balance in the RBC savings account for January was \$76,968.40 and \$76,972.32 for February.

Bills to be approved this month are: Metro Watershed Partners: \$500; People's Congregational Church: \$304.41; Washington Conservation District (4th Qtr 21 Grant Hours): \$5,426.49; Washington Conservation District (Administration): \$3,048.00; Washington Conservation District (Technical Services): \$6,630.00; Washington Conservation District (Grant Hours): \$2,472.42; Total: \$18,381.32.

Manager Runk motioned to accept the treasurer's report and pay the bills. Manager Collins seconded this motion. The motion carried on a roll call vote with all in favor.

Public Comment

There was no public comment.

Old Business

There was no old business.

3M PFAS Reimbursement Request

Administrator Downing requested board approval to submit a request of \$676.00 to the state for

PFAS work reimbursement. Manager Olfelt-Nelson motioned to approve the submittal of the reimbursement request. Manager Collins seconded the motion. The motion carried on a roll call vote with all in favor.

2021 Annual Report Draft

Administrator Downing presented the MSCWMO 2021 Annual Report Draft and invited board members to submit any comments. Manager Olfelt-Nelson asked a question regarding page 7 of the report: the page has a project map showing four projects installed in 2021. On the left side of the map, there are two boxes that indicate “65.3 lbs TP removed per year” and “16k lbs TSS removed per year.” In the paragraph above the map, TP is written out as total phosphorus, but TSS is not defined anywhere on the page. Administrator Downing agreed to make a change in the report to define the acronym, which stands for total suspended solids. Administrator Downing also made note that the map on this page is from the new previously approved database, and mentioned that a staff member from WCD would be attending an upcoming board meeting to give board members a tutorial on the database. Manager Runk motioned to approve the 2021 Annual Report Draft and Manager Olfelt-Nelson seconded the motion. The motion carried on a roll call vote with all in favor.

Grand and Cost Share Applications

There were no updates.

Plan Reviews/Submittals

MN Party Bus – INFORM

The applicant submitted a new plan on March 10th, the day of the meeting. The plan had not been reviewed at the time of the meeting.

Baylon Boathouse – INFORM

Nothing new has been received from the project. The applicant requested to go directly to the Lakeland Shores City Council.

Jambois Hillside Lift – INFORM

The contractor for the project was out of town and has since returned and is expected to provide the necessary items for approval.

Burton Walls and Patio – INFORM

The applicant has submitted some preliminary designs that are being reviewed.

Erosion and Sediment Control Inspection Reports

There were no new erosion and sediment control inspection reports.

Staff Report

Administrator Downing presented the staff report. He mentioned that Bryan Pynn of WCD, who has worked on numerous projects for MSCWMO over the years has resigned and accepted another position elsewhere. Through the transition of his leaving, he will continue to be involved as a consultant through an agreement with the WCD and his new employer.

1W1P Updates

Assign New Policy Committee Representative

Manager Fellegy was the representative to the Policy Committee for the Lower St. Croix Watershed Partnership, also referred to as One Watershed One Plan (1W1P). A new representative is needed as Manager Fellegy is no longer a member of the board. After some discussion, it was decided that Manager Runk will attend the upcoming meeting as the representative and the board will revisit assigning a new permanent committee representative. Manager Kylo motioned for Manager Runk to be the MSCWMO representative for the 1W1P Partnership for the upcoming meeting. Manager Olfelt-Nelson seconded the motion. The motion carried on a roll call vote with all in favor.

Other

Erosion Control Post Card Mailing

Last year there was a request from the board to create some informational post cards for bluff residents reminding them of what they should be doing to take care of the bluff and informing them of some potential indicators of problems with the bluff, with information on some action items they can perform and some contact information if they need assistance. It was decided that MSCWMO should have a new logo for the post card, and now that the logo has been decided and the post card has been created, they can be mailed. Administrator Downing is seeking final approval to mail out the post cards. Final cost for the printing and mailing is \$585. Manager Olfelt-Nelson motioned to spend \$585 to print and send out the cards. Manager Collins seconded the motion. The motion carried on a roll call vote with all in favor.

Adjourn

Manager Collin motioned to adjourn the meeting and Manager Kylo seconded this. The meeting was adjourned at 6:38.